


## On-Line Access to Pay Stub

You will be set up on the State of Nebraska, Department of Education bi-weekly payroll for the Work Based-Learning Experience or On-the-Job Training/Evaluation you are participating in. Once you have been paid, you will be able to view and/or print your paystub by logging into the state's website (<https://pfc.ne.gov>).

A letter with your user id and password will be sent to you once you have started working. If you encounter problems logging into the system, please contact NDE Human Resource Department stating your issue, along with your USER ID at [nde.hr@nebraska.gov](mailto:nde.hr@nebraska.gov).

Once logged in, you will click on the Navigator icon  at the top of the page, and then select **STATE OF NEBRASKA** → **Self Service** → **Pay Stub Review and Print** to print your paystub.

**It is important to note that access to your paystub(s) will end one week *after* your final pay date.** If you missed the deadline to access your FINAL paystub, please contact [nde.hr@nebraska.gov](mailto:nde.hr@nebraska.gov) for a copy.

If you do not have access to a computer or are unable to print your paystub, you may contact NDE Central Accounting at 402.471.3976 or email [nde.centralaccounting@nebraska.gov](mailto:nde.centralaccounting@nebraska.gov) to request a copy be mailed to you.