VRIS UPDATE

Benefits Analysis Forms Effective 5/19/14 Number 391

SUMMARY OF UPDATES

Updated & added an additional required form to Program Manual: <u>Case Services Index-Planned</u> Services-Benefits Analysis.

DHHS now requires a <u>new</u> separate release form for the Disclosure of Protected Health Information. Form name is ESN/DHHS Authorization for the Disclosure of Protected Health Information and is found under Release/Consent/Referral forms. Staff only need to complete the name, SSN, DOB, Signature/Date.

Changed the title on the ESN/DHHS Medicaid Release form to ESN/DHHS Release of Information for Medicaid and Insurance Affordability Programs.

The referral for benefits analysis services now requires <u>all six (6) forms</u> listed in the aforementioned Planned Services-Benefits Analysis.

VRIS POSTING

Forms and Marketing: Case Service Forms: Release/Consent/Referral Forms

FORMS REVISED

Revised title on ESN/DHHS Medicaid Release form to ESN/DHHS Release of Information for Medicaid and Insurance Affordability Programs.

OE2 UPDATE

None

MONITORING REQUIREMENTS

Office Director will review with staff

TEAM COMMUNICATION

Review VRIS update at Team Meeting

LEADERSHIP CONTACT

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