# **VRIS UPDATE**

## Letter-Eligible Notice Effective 3/10/2008 Number 143

#### **SUMMARY OF UPDATES**

The Eligibility Letter listed as Letter-Eligible Notice on VRIS has been revised upon suggestion from the field. Primary concern expressed about the previous version of the letter was the assumption that the consumer upon receipt of the Eligibility Letter would already be working on the development of their IPE. The decision was made to draft a letter that would be more applicable to the consumer regardless of where the consumer was in the Front End process.

### **VRIS POSTING**

The letter has been posted to VRIS: Printed and Marketing Materials: Case Service Forms and Worksheets: Letter-Eligible Notice.

### **MONITORING REQUIREMENTS**

Office Directors should ensure that Associates and any other staff who would send out an Eligibility Letter has removed the previous version of the letter from their computer and are using the current letter.

## LEADERSHIP CONTACT

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