VRIS UPDATE

REVISION OF SFAR FORMS Effective 9/3/08 Number 184

SUMMARY OF UPDATES

We have removed the 'merit based' boxes from the SFAR and SFAR-E forms and instructions for completing the form. We had been requiring the school financial aid offices to indicate aid that was merit based and not include that aid when computing the unmet need. We did that because we thought aid such as a Regents scholarship or tuition waver are merit based and federal regulations would not allow us to use it as a comparable benefit.

We have received the following clarification from the Rehabilitation Services Administration.

- 1. Clients are not required to seek and use merit-based aid such as the Regents scholarship, tuition waivers, etc.
- 2. If a client does accept merit-based aid, it is considered a comparable benefit and must be used in computing unmet need.

VRIS POSTING

The newly revised SFAR and SFAR-E forms have been placed on VRIS in the 'Case Service Forms and Worksheets' section.

FORMS REVISED

SFAR and SFAR-E. Discard any current SFAR forms and begin using the new forms immediately.

TEAM COMMUNICATION

Office directors should make their team members aware of this revision preferably in a team meeting.

LEADERSHIP CONTACT

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