

Client Name: _____

Date: _____

7/2005

Weekly Job Search Record

Please keep a record of your weekly employer contacts using the following form. Your Placement Specialist will use this information to assist you in your job search efforts.

Contact Date:	Contact Person:
Employer:	Address:
Phone:	Submitted: Application <input type="checkbox"/> Yes <input type="checkbox"/> No Resume <input type="checkbox"/> Yes <input type="checkbox"/> No
Type of Work:	Results:
Follow-up Date:	Results:
Contact Date:	Contact Person:
Employer:	Address:
Phone:	Submitted: Application <input type="checkbox"/> Yes <input type="checkbox"/> No Resume <input type="checkbox"/> Yes <input type="checkbox"/> No
Type of Work:	Results:
Follow-up Date:	Results:
Contact Date:	Contact Person:
Employer:	Address:
Phone:	Submitted: Application <input type="checkbox"/> Yes <input type="checkbox"/> No Resume <input type="checkbox"/> Yes <input type="checkbox"/> No
Type of Work:	Results:
Follow-up Date:	Results:
Contact Date:	Contact Person:
Employer:	Address:
Phone:	Submitted: Application <input type="checkbox"/> Yes <input type="checkbox"/> No Resume <input type="checkbox"/> Yes <input type="checkbox"/> No
Type of Work:	Results:
Follow-up Date:	Results:
Contact Date:	Contact Person:
Employer:	Address:
Phone:	Submitted: Application <input type="checkbox"/> Yes <input type="checkbox"/> No Resume <input type="checkbox"/> Yes <input type="checkbox"/> No
Type of Work:	Results:
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Employer:	Address:
Phone:	Submitted: Application <input type="checkbox"/> Yes <input type="checkbox"/> No Resume <input type="checkbox"/> Yes <input type="checkbox"/> No
Type of Work:	Results:
Follow-up Date:	Results: