

**Nebraska VR Supported Employment Milestone Payment Schedule**  
**BEHAVIORAL HEALTH EMPLOYMENT**

4/2021

Milestone	Description/Activities	Payment	Date Examples
1. Referral/Initiate SE Services	VR staff develops Individualized Plan for Employment (IPE) and refers client to SE Program, providing all pertinent re-releasable records with referral. SE program staff completes program intake, notifies VR SE liaison of client's acceptance to program, submits Job Search Agreement with invoice for Milestone 1. <i>VR QE2: VR Services</i>	\$1,000 VR Payment upon invoice for Milestone 1	Start Date and End Date are the same date of the referral to SE provider
2. Job Search and Placement	SE Program staff implements Job Search Agreement activities, develops resume, assists with applications matching client to job(s) consistent with IPE goal, contacts employer, teaches job seeking skills, provides employer education and places client on job (as applicable). SE Program staff <u>meets with VR liaison monthly</u> to review progress and ensures that VR has been notified of the job start date and employment details <u>prior to employment start date</u> . Submits Milestone 2 Report form to BH and sends VR a copy of report.	\$1,500 Behavioral Health Payment	Start Date: day after date of initiate services. End Date: day client starts job
3. Job Coaching and Stabilization	SE Program staff and client jointly develop job-specific strategies and accommodations. SE Program staff provides on/off-site job coaching and supports to stabilize client on the job and maintains regular contact with employer. Client, Employer, VR liaison and SE Program staff agree to the job stabilization based on criteria on milestone form. IPE is amended if needed. Team agreement on stabilization will trigger authorization of Milestone 4 and, with such agreement SE Program staff completes and submits Milestone 3 Job Stabilization Report with invoice for Milestone 3. <i>VR QE2: Employment Follow-up</i>	\$1,500 VR Payment upon invoice for Milestone 3	Start Date: day client starts job  End date: day client stabilizes (minimum 30 days)
4. VR Closure & Long-Term Support Report	SE Program staff maintains regular contact with client and employer, building long-term natural supports for job retention. The client, the SE provider and the VR liaison must agree to closure no sooner than 60 days after the stabilization date. A meeting is held to agree on successful employment outcome and plan for long-term support needs. SE Program staff submits Milestone 4 VR Closure and Long-Term Support Report along with invoice for Milestone 4 <i>VR QE2: Employment Follow-up</i>	\$1,500 VR Payment upon invoice for Milestone 4	Start Date: day after client stabilizes  End Date: date client achieves successful outcome (minimum 60 days)
5. Long Term Support	SE Program staff maintains regular contact with client (and employer as applicable), and provides ongoing long term supports as needed for up to 24 months from job stabilization.	Bills Behavioral Health	
		\$5,500	