



Community Work Assessment Report (CWA)

Client: _____

VR Specialist: _____

Job Title: _____

Work Site/Company: _____

Report period From: _____ To: _____

Attendance: (Is the client on time, prepared to work and working scheduled days?)

Unsatisfactory Satisfactory Exceeds Expectations

Comments:

Compliance: (Does the client complete tasks as directed, follow policies, and respect authority?)

Unsatisfactory Satisfactory Exceeds Expectations

Comments:

Production: (Does the client work steadily without prompting, easily learn tasks, and completes an adequate amount of tasks in an allotted time frame?)

Unsatisfactory Satisfactory Exceeds Expectations

Comments:

Team Work: (Is the client able to cooperate with co workers, participate in team activities, and take direction and feedback?)

Unsatisfactory Satisfactory Exceeds Expectations

Comments:

Overall Progress/Other: (Grooming, attitude and work habits)

Unsatisfactory Satisfactory Exceeds Expectations

Comments:

Completed by:	Information provided by:	Date:
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