**OOS Upgrading Priority Letter**

<<Date>>

<<Address>>

Dear <<salutation>> <<last name>>:

Nebraska VR is currently under an Order of Selection. During the Order of Selection, individuals with the most significant disabilities are served first (Priority Group 1), significant disabilities, second (Priority Group 2) and all other eligible individuals, third (Priority Group 3). After review of the additional information and functional limitations, your Priority Group has been upgraded to Priority Group \_(Filled in by QE2).

**Your priority group is currently open, so you can begin receiving services immediately by setting up an appointment if not already scheduled.** If you are already receiving services, you will continue being served and no action is needed.

**Your priority group is currently closed.** You will be moved to the wait list using your original application date and notified by letter when you are coming off the wait list. Since you are notified by letter, please do not hesitate to contact us with any address changes.

If you have any questions/concerns regarding this information, you can also contact the Client Assistance Program (CAP) to receive advice about your rights at 1-800-742-7594, email [cap.info@nebraska.gov](mailto:cap.info@nebraska.gov) or write to CAP at P.O. Box 94987, Lincoln, NE 68509.

Sincerely,

VR Employment Specialist