



# Pre-Employment Transition Services Benefits Orientation - Discussion/Referral

04/2025

Referral Date: \_\_\_\_\_ Referral Reason: \_\_\_\_ SSI Redetermination \_\_\_\_ WBLE

Student: \_\_\_\_\_ Case number: \_\_\_\_\_

Pre-ETS Coordinator: \_\_\_\_\_

\_\_\_\_ Representative Payee \_\_\_\_\_  
Name, Phone, Email

Call the Student, Parent or Authorized Representative. Gather benefits information as applicable, using the script guideline for discussion.

“Your Student with Disabilities is planning to take part in a paid work-based learning experience, (AND/OR) your SWD will soon turn 18, and VR would like to provide information about earning income and public benefits and what to expect if a redetermination of disability is done by the Social Security Administration prior to age 18. To provide this information, I’d like to collect some information about the types of public benefits your SWD or household may be receiving. I have a list and you can let me know whether these are benefits you or your SWD receives. A VR Benefits Specialist will contact you to obtain additional information and possibly releases of information so they can provide more details to you.”

Benefit received?	Who receives?
____ SSI	_____
____ SSDI	_____
____ Disabled Widow(er) Benefit	_____
____ Medicaid	_____
____ AABD Cash Payment	_____
____ TANF/ADC	_____
____ SNAP (Food Stamps)	_____
____ Housing Assistance/Subsidy	_____
____ Energy Assistance	_____
____ Telephone Assistance Program	_____
____ Other (Describe)	_____

Other Notes (when to contact, language/interpretation needs, etc.)

Forward this form to make a Referral for a Benefits Orientation to a trained Benefits Orientation Specialist. Upload form to QE2.